



City of Tuskegee

POSITION ANNOUNCEMENT

Date Posted: 10/4/2021

This position announcement constitutes neither a written or implied contract of employment. The City of Tuskegee reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.

The following position is now open. Applications received after the closing deadline will not be considered.

Position Information

Job Title: ANIMAL CONTROL OFFICER Department: PUBLIC SAFETY
Job Status: Regular Full-Time Temporary Full-Time *If temporary, give required dates of service:*
 Regular Part-Time Temporary Part-Time *From: N/A To: _____*
Standard Scheduled Hours: 8:00AM – 4:30PM Days to be Worked: Monday - Friday Starting Pay Rate: NEGOTIABLE

Position Description

Performs work handling animals for the purpose of investigations of mistreatment, or control of abandoned, dangerous, or unattended animals. Investigate reports of animal attacks or animal cruelty, interviewing witnesses, collecting evidence, and writing reports. Captures and removes stray, uncontrolled, or abused animals from undesirable conditions, using nets, nooses, or tranquilizer darts as necessary. Supply animals with food, water, and personal care. Write reports of activities, and maintain files of impoundments and dispositions of animals. Prepare for prosecutions related to animal treatment, and give evidence in court. Examine animals for injuries or malnutrition, and arrange for any necessary medical treatment. Contact animal owners to inform them that their pets are at animal holding facilities. Educate the public about animal welfare, and animal control laws and regulations. Clean facilities and equipment such as dog pens and animal control trucks. Remove captured animals from animal-control service vehicles and place animals in shelter cages or other enclosures. Issue warnings or citations in connection with animal-related offenses, or contact police to report violations and request arrests. Examine animal licenses, and inspect establishments housing animals for compliance with laws. May euthanize rabid, unclaimed, or severely injured animals. Answer inquiries from the public concerning animal control operations. Organize the adoption of unclaimed animals.

Minimum Qualification Standards (Additional qualification standards are found on the job description.)

Credentials & Experience:

- High school diploma preferred.
- Six months of similar or related work experience
- If considered for hire applicant must also pass a background check, and a physical and drug/alcohol screening

Special Requirements:

Must be willing to work during non-duty hours, holidays and weekends when necessary to achieve goals.

Date of Announcement: OCTOBER 4, 2021 Closing Date for Applicants: Open Until filled

All qualified candidates should submit a City of Tuskegee application to the HUMAN RESOURCE DEPARTMENT, Re: **ANIMAL CONTROL OFFICER**, 101 Fonville Street, Tuskegee, Alabama 36083 or apply online at www.tuskegeealabama.gov

The City of Tuskegee is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising. We e-verify!